

# REQUEST FOR APPLICATIONS FOR GRANT-IN-AID FUNDING 2024/25: WATER AND SANITATION DIRECTORATE

The City of Cape Town's Water and Sanitation directorate invites applications for funding from registered organisations and community organisations located within its boundaries.

**Applications should focus on providing solutions/programmes and/or services that address any of the following:**

## Solutions and services for:

- Waste interceptors, removal and collection
  - Install interceptors in water bodies (e.g., rivers, dams, wetlands) using equipment like booms, traps, etc.
  - Remove litter from these interceptors and maintain them to ensure optimal functioning.
  - Utilise trucks, automated trailers, waste containers/skips, etc., for collecting waste from river and dam banks. Establish a systematic waste collection process to ensure efficiency and thoroughness.
- Waterway rehabilitation by organisations/community groups
  - Clean-up projects to preserve and restore waterways.
  - Improve waterways using mechanical, bioremedial or nature-based solutions.

## Social change groups for community awareness programmes to:

- Form local task teams composed of diverse community members to:
  - Lead awareness campaigns on water and sanitation issues.
  - Assist the Directorate in identifying needs for educational events, workshops, and outreach programmes to effectively share information.
- Establish feedback mechanisms for community members to voice concerns, offer suggestions, and report issues regarding water and sanitation services to the Directorate.
- Mobilise communities for water and sanitation interventions:
  - Conduct community workshops and training sessions.
  - Implement demonstration projects within communities to showcase the benefits of sustainable water and sanitation solutions.
  - Engage communities in river and dam cleanup projects, i.e.: "Adopt a River", etc.

## Academics research

Conduct research on the drivers of behavior change e.g.: sewer blockages.

## Understanding Motivations

- Investigate the reasons why structures are built over sewer pipelines. This could involve factors such as lack of awareness, zoning regulations, economic incentives, or necessity due to limited space.

## Identifying Disposal Practices

- Examine the types of substances, waste, or materials being disposed of into sewers. This could include domestic wastewater, industrial effluents, chemicals, pharmaceuticals, or other pollutants.

## Research Methods:

- Surveys and interviews, field investigations, data analysis, etc.

Proposals for grants-in-aid must be made in writing on an official application form (available from all subcouncil offices and online on [www.capetown.gov.za/grants-in-aid](http://www.capetown.gov.za/grants-in-aid)). Project proposals must be confined to municipal responsibilities and further the strategic aims of the City as set out in the IDP, Economic Growth Strategy and New Water Strategy, as well as support the City's endeavours to build a City of Hope.

An amount of approximately R5 million is available for allocation. The minimum amount per application per project is R100 000.

## How to apply

Proposals for grants-in-aid must be made in writing on an official application form available online on [www.capetown.gov.za/grants-in-aid](http://www.capetown.gov.za/grants-in-aid). Project proposals must align with the strategic aims of the City. Please provide additional project information should the application form not allow for a sufficiently detailed project description.

When preparing their budget, applicants should take note of the Grants-in-Aid Policy, which is available from the City's website (above) or on request. Please provide a clear and realistic budget, showing alignment of the budget to the schedule of activities.

**Applicants are required to register with the Central Supplier Database:** <https://secure.csd.gov.za/Account/Register>

**Applicants will also need to register on the City's Supply Chain Management Database before submitting their application:** <https://www.capetown.gov.za/City-Connect/Register/Business-and-trade/Register-as-a-supplier>

Both registration numbers are required on the grants-in-aid application form.

Applicants should be registered as a non-profit organisation (i.e. NPO, NGO, section 21, trust, etc.).

## Please take care to read the application form thoroughly and supply ALL supporting documents listed:

- Audited financial statement (for funding requests over R50 000) OR
- Income and expenditure statement (for funding requests under R50 000)
- Annual general meeting minutes approving income and expenditure (for funding request under R50 000)
- Registration certificate (e.g. NPO certificate)
- Organisation's constitution or articles of incorporation
- Municipal rates account (paid up to date if applicant owns the premises) OR
- Lease agreement and lessor's municipal rates account (paid up to date if the applicant leases the premises)
- Tax compliance pin document (showing tax compliance status)
- A zero-rated VAT invoice (if registered as a VAT vendor)
- Copies of IDs (committee members, responsible officials, etc.)
- Proof of bank account (bank letter)

Applicants must be realistic when drafting proposals. Not all applicants will receive funding and the City will not fund entire proposals. Projects must be completed by 30 June 2025.

Please submit the completed application, with supporting documentation, to [Communications.WaterandSanitation@capetown.gov.za](mailto:Communications.WaterandSanitation@capetown.gov.za).

The closing date for applications is 17:00 on 6 July 2024. No late or incomplete applications will be considered.

All applications for grant-in-aid funding will be assessed in accordance with the Grants-in-Aid Policy and must conform to the Municipal Financial Management Act, Act 56 of 2003.

**Contact [Communications.WaterandSanitation@capetown.gov.za](mailto:Communications.WaterandSanitation@capetown.gov.za) for further information.**

**LUNGLO MBANDAZAYO**  
**CITY MANAGER**  
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