



22 January 2024

**WARD COUNCILLORS
PR COUNCILLORS
LINE DEPARTMENTS
WARD COMMITTEES
STAKEHOLDERS**

Subcouncil 16 (i.e. Wards 54,55,57,77 & 115)

WISHLIST FOR WARD ALLOCATIONS 2024/2025

The Subcouncil hereby wishes to interact with the various Ward Committee members within Subcouncil 16 (i.e. Wards 54,55,57,77 & 115) in order for you to liaise with your respective sectors and together submit proposals for ward allocation projects for implementation from 1 July 2025 to 30 June 2026 .

Council has allocated an amount of R1 000 000 for either capital and/or operational projects as determined by the Subcouncil per ward, per year.

The nature and scope of projects proposed for consideration is subject to the following criteria:

- Projects must be aligned with IDP and must reflect the strategies and objectives of the Council, as approved;
- Projects must have a legacy focus;
- In respect of capital expenditure, projects must comprise a Council function, be undertaken on Council land and / or a Council facility and must result in the creation of an asset;
- Projects must be implemented by the end of the financial year i.e. 30 June 2026 in line with year-end procedures;
- Projects may span over more than one ward;
- Projects proposed are subject to technical evaluation and comment by line management prior to consideration by the Subcouncil. Prescribed technical warrants [where applicable] must be met and projects must be in line with Council policy;
- Once implemented, projects should not result in future additional operational or maintenance cost, which cannot be accommodated within existing maintenance programmes.

To enable the Subcouncil to adhere to timeframes, for the prioritisation and submissions of projects for technical evaluation and costing, time frames must be strictly adhered to in order for proposals to be considered.

You are hereby requested to complete and submit the attached documentation (Wish List 2025/2026) by no later than Thursday, 29 February 2024 . No late submissions will be considered.

We request that you:


- Complete one sheet per request; (*See attached example*)
- Write neatly and legible;
- Contact Samantha Martin – 021 487 2207 or samantha.martin@capetown.gov.za should you require further information.

Your submissions may be submitted in the following manner:

- Email: Subcouncil.16@capetown.gov.za
- Hand delivered at the following address:
(Please submit in Wish list box at the entrance foyer @ 44 Wale Street 11th Floor)

Samantha Martin
Subcouncil 16
44 Wale Street
11th Floor

Yours faithfully



MANAGER: SUBCOUNCIL 16
GIRSHWIN FOULDIEN