

Observatory Civic Association ManCom Meeting			
Meeting Date	March 31 st 2020	Time	18:00
Minutes By	Jean-Paul	Chairperson	Leslie London
Mancomm attendees:	Leslie London, Sheila Barsel, Edwin Angless, Marc Turok, Joy Robinson, Tauriq Jenkins, Kiki Bisogno, DeVos Rabie, Tauriq Jenkins, Carolyn Neville		
Mancomm Apologies:			
Absent:	Pauli van Wyk, Andy Goedhals		
Invitees:			
ADMINISTRATION			
Topic	Responsible	Timeframe	
1. WELCOME AND APOLOGIES Members were welcomed. Meeting was noted as quorate.			
2. Adoption of previous minutes Feb 25th Mancomm Adoption of Feb 2020 Minutes – Sheila proposed, Tauriq seconded	All		
3. MATTERS ARISING 3.1 Formalization of TRUPA REP to OCA Issue was raised on Agenda at TRUPA. TRUPA met. In principal agreement that Marc will be Representative. Post meeting confirmation needed. OCA requires written confirmation from TRUPA on the appointment. TRUPA needs to confirm their support of the Provincial Heritage Application. Marc Turok will follow up on above matters.	Marc	By next meeting	
3.2 OCC OCC has not met to change minutes. Edwin will pick up in future. OBSID - Discussion with OBSID will be held over till OBSID is functioning in normal state again.	Edwin	By next meeting	
3.3 Harmonizing OBSID and OCA survey on liquor licenses. Discussion with OBSID will be held over till OBSID is functioning in normal state again.	Sheila	ASAP	
3.4 Membership confirmation letter Post AGM letter to be sent out in Mailchimp by JP. Sheila to send through letter to JP.		By next meeting	
3.5 Proxies and attendance list AGM Who attended and list of proxies to be uploaded to website. Edwin to check attendance register on Google drive.		By next meeting	
3.6 ONW WhatsApp protocol for Mancomm Sheila to get protocols from Frank – Sheila	Sheila	By next meeting	
3.7 NPO status confirmed NPO status is confirmed. Need to check on registering the new address. Leslie to send scanned version of the AGM minutes. Joy to follow up with Hazel re Status and required docs.	Joy	By next meeting	
3.8 Secretary Michael has resigned. Tauriq will put call out for possible candidates.	Tauriq	By next meeting	
3.9 Mancomm members not attending Deferred to constitution. Matter raised of Pauli and Andy not attending. Letter to be written to these members who are not attending regularly. Leslie to write letters. Tauriq to take up matter with ONW and Frank re attendance of Mancomm meetings.	Leslie Tauriq	By next meeting By next meeting	
3.10 Publishing minutes Tauriq raised the question of publishing minutes publicly on our website re the current smear campaigns in light of the situation with the River Club. Leslie proposed that we remain transparent and carry make minutes available on our website. Minutes will be only appearing in MailChimp after meetings has approved the minutes finally. When we approve the minutes, we will remain mindful that they are public documents. Edwin to double check with JP that confirmed minutes are noted so on website.	Edwin	By next meeting	

<p>4. OCA COVID 19 Repsonse</p> <p>Info COVID 19 WhatsApp group established. Collaboration with CAN groups resulted from that. Can addresses 5 major issues in OBS. Info groups continues to receive info and updates from community as well as various articles that are published. System in place to disseminate true from fake news. The most proactive groups are the groups for the vulnerable and homeless. Both groups working together. Pro Active work being done on the four occupations in Obs. Noted that a new informal occupancy has sprung up on the banks of the liesbeek. Noted that Kiki is doing a superb job in food coordinating and distribution in Obs. Naomi has given Tauriq full access to database for volunteers, support needed, identifying vulnerable people. Information is confidential. Requested OCA support re the list. Color coding sectors in OBS suggested to assist in identifying needs and delivery of support. Mailchimp to contain information, numbers and groups available if help is required.</p> <p>In the case of people needing individual help, until the sectors are set up through the CAN we will rely on OBSID. When the sectors are set up, OBSID will house the contact information.</p> <p>Noted by Sheila that city workers do not have proper PPEs and that is concerning. City is not protecting their own employees. Tauriq to pass on to proper CAN groups.</p>	<p>Tauriq</p>	
<p>5. Financials</p> <p>5.1 Kiki and Tauriq to still supply certified IDs to Joy. Matter put on hold for the time being resulting from difficulty to get certified IDs as a result of COVOD 19</p> <p>5.2 Financials - expenditure still higher than income.</p> <p>Sheila proposes adoption, DeVos seconded.</p>	<p>Joy</p>	
<p>6. Car Park</p> <p>Discussions to pay Car park staff during lockdown supported by mancomm. Leslie supported; Joy seconded.</p> <p>Charging of the permanent parkers the full fee for April. De Vos stated that parkers are getting what they pay for currently. Presence of staff is too primarily operating the exit point where tickets are processed and not necessarily security.</p> <p>Decision is parking fees for long terms parkers will not be waived and current staff will be paid for period that the car park is closed.</p>	<p>De Vos</p>	
<p>7. Liquor and sound Task report back</p> <p>7.1 Springbok Appeal</p> <p>Springbok pub was approved with conditions. Leslie, Carolyn and Sheila appealed. Appeal rescheduled for May.</p> <p>7.2 Impact of COVID 19 on applications</p> <p>Email from City was that no applications will be processed during this time.</p> <p>7.3 Liquor license policy for OCA</p> <p>Policy has been slightly amended. The group of people that review the applications are a disparate group. It's helpful to have something to measure it on and to make it more objective than subjective. This policy serves as a guideline. There are some issues with the policy in that it is set for an ideal situation. The on-consumption-licenses we agree that food should be a core part of the business as suppose to a bar. People are falsely representing their business' which presents this issue then? Carolyn to send email re scrumpy jack to Leslie. OCA liquor license policy adopted.</p>	<p>Leslie</p> <p>Carolyn</p>	
<p>8. TRUPA report back</p> <p>TRUP had a meeting. Confirmation of Marc as OCA Rep awaiting post meeting agreement. Confirmation to proceed with the Heritage application. Awaiting minutes to be circulated and ratified. All in attendance supported motions. Recent appeal meetings and offer to submit</p>	<p>Marc</p>	

<p>more information still in limbo. Bar was received - Department of environmental affairs development planning has to make a decision. TRUP LSDF Heritage impact assessment was meant to be served at a meeting but has been held up due to current circumstances surrounding COVID 19.</p>		
<p>9. Subgroup Reports</p> <ul style="list-style-type: none"> • Social Issues - Kiki reported that the biggest issue currently is getting donations in. Kiki said everything is going really well with regard to providing meals and food to the homeless. Kiki mentioned that she wants to see how this drive can be kept going after COVID 19 blows over. Help needed to draw in other organizations with regard to the food drive and also a Letter drafted to call for donations as well as a “thank you” letter. Leslie will assist in drafting the letters. • A&H - Andy Andy not present. Marine not responding to emails. Marc stated that there has been no meetings. Need to contact Both and get feedback. Note that A&H not functioning and we are not sure what to do with the situation. • ACS - Tauriq Nothing to report currently. Tauriq is putting a call out to artists for the artists to start looking at some form of artwork - poems, comedy etc for the residents to engage with. • BF - Leslie Nothing to report • Comms - Edwin Nothing to report. 	<p>Kiki</p> <p>Leslie</p>	<p>By next meeting</p>
<p>10. Fundraising CoCt put out request for proposals. In light of current situation, it’s on hold for the moment. Marc suggested that a proposal be put forward in conjunction with what Kiki is working with at the moment. Tauriq will put forward to the CAN’s.</p>	<p>Tauriq</p>	<p>ASAP</p>
<p>11. Ward Forum Ward Forum has not met as a result of the current situation. Tauriq has been in contact with the ward and sub councillor 16 to give the ward guidance and has been in communication with the other wards who seem to also be in the same situation with regard to the lack of communications from the city in corresponding with their own structures.</p>	<p>Tauriq</p>	
<p>12. CAPP Report back - Edwin Edwin will circulate summary that Andrea sent out.</p>	<p>Edwin</p>	<p>ASAP</p>
<p>13. Other Business Edwin needs an Affidavit from the Mancomm that gives him the authority to distribute the permits to perform essential services. 13 permits in total to be issued. All 8 of Mancomm in meeting approve affidavit and support it.</p>		
<p>The meeting closed at 19:55 pm.</p> <p>Next Mancomm meeting: April 28th, 6pm on Zoom</p>		