

Observatory Civic Association ManCom Meeting

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| Meeting Date | 30 th July 2019 | Time | 18:00 |
| Minutes By | Leslie London | Chairperson | Tauriq Jenkins |
| Register present | Joy, Tracy, Leslie, Marc, Tauriq | | |
| Apologies | De Vos, Paul, Edwin, Sheila. Janet | | |
| No Apologies | Eden | | |
| Guests | none | | |

ADMINISTRATION

| Topic | Responsible | Timeframe |
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| <p>1. WELCOME AND APOLOGIES Members were welcomed. It was noted that only 5 Man Comm members were present but we agreed to go ahead and ask that the decisions of this Man Comm be confirmed by email by other Man Comm members by end of next week. We felt we could not postpone the meeting. If there were any concerns, these could be held over to next meeting.</p> | N/A | |
| <p>2. ACCEPTANCE OF THE MINUTES</p> <ul style="list-style-type: none"> • Marc moved acceptance, Joy seconded <p>It was noted that JP had done everything that he had been asked to do</p> | | |
| <p>3. MATTERS ARISING</p> <p>3.1 No feedback from Henk yet.</p> <p>3.2 Advert went out but unsure if we had applicants – not past due date yet (12 August)</p> <p>3.3 Unfilled portfolios: Marc suggested more active recruitment through events. Agreed to have a public meeting to kickstart a local SDP and use it to build subgroups; to invite Bridget O Donoghue and Nisa Mammon to explain to us how to initiate our local self-initiated SDP. Suggested dates for the meeting 6-8pm either on 21st August or 4th Sept 6pm.</p> | <p>Henk Edwin</p> <p>LL to ask Nisa and Bridget if they will speak.</p> | <p>7th Aug</p> <p>7th Aug</p> |
| <p>4. Resolution Tracker</p> <p>4.1 Edwin asked us to defer the matter. But we agreed to go through the tracker to see what was done, what is moot and what is still outstanding. The Resolution Tracker was updated in hard copy by Joy. Items identified:</p> <p>4.2 Agreed to host joint meeting with TRUPA at its AGM to address Khoi heritage issues.</p> <p>4.3 Future plans for circus land: Tauriq to put onto the Ward Forum agenda for next week; Marc to circulate a proposal to review what the existing policy/development plan implies for the area's development and send questions to key respondents.</p> <p>4.4 Edwin (via JP) to check if Paddy Chapple is still on the OCA Mailchimp or has withdrawn. May explain some non-communication.</p> <p>4.5 Tracy to attend Ward Forum as observer. We will invite other Man comm members</p> <p>4.6 Sheila is assembling complaints about building inspectors. Tracy will give Sheila another example.</p> | <p>Tauriq to arrange with Marc; Tauriq Marc</p> <p>Edwin</p> <p>Tracy to notify City</p> <p>Tracy</p> | <p>7th Aug</p> <p>7th Aug</p> <p>7th Aug</p> <p>7th Aug</p> |

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| 4.7 Joy to feedback the updated Tracker to JP | Joy | 7 th Aug |
| 5. Constitution To hold last consultation 13 th August 7pm. Aim to have final draft circulated two weeks before SGM. Then the SGM 3 rd September 6pm to adopt the constitution Plan – send a notice out inviting members to confirm their membership; if we have people for whom we have no record, we ask them to send us confirmation. Try to reconcile with money for which we don't have membership records – all these from the 2018 AGM. Website should have a place to verify your membership in future. | Edwin to send the email out to notify members of SGM | at least 2 weeks before 3 Sept |
| 6. AGM We should actively encourage people to attend AGM – Tables, Pamphlets and emails Tauriq to get quotes on pamphlets Tracy will finalise the artwork and text on banner Joy to get banner quote Next Man Comm to plan tables Date: Nov 5 th ; if we don't have new Constitution by 3 rd Sept then aim for AGM with old Constitution Mon 30 th Sept. Ask Sheila if she could be the temporary membership secretary with JP support. Invite Man Comm member to be on AGM planning task team. With next Man Comm communication | Tauriq Tracy Joy Sheila Edwin | 7 th Aug 7 th Aug 7 th Aug 7 th Aug 7 th Aug |
| 7. Finance We agreed to accept the statements. Still keep ourselves afloat. Modest surplus. Joy thanked for keeping finances on track. | | |
| 8. Car park De Vos in communication with city. No further progress. De Vos's efforts noted. | | |
| 9. Admin position – unclear if anyone has applied. Need to await Edwin's feedback. Closing date Aug 12 th . | Edwin | 7 th Aug |
| 10. Obs Community Centre Councillor Chapple says that all leasing policies are going to change so discouraged OCC from holding its AGM and revising its Constitution. In discussion, it was clear that there is no reason to delay the AGM. If the City changes its policy, the OCC can deal with it then, as we have no certainty when the policies will change and whether the change will materially affect the OCC. OCA will press OCC to continue with its AGM. | Tauriq and Edwin will push for the OCC AGM | In the next month |
| 11. Liquor and Sound – Henk holding tabs | | |
| 12. Arts, Heritage and Sports – Proposed to co-host a speaker at the TRUPA AGM to follow up on Khoi history; still need to find someone to fill the portfolio | Tauriq will propose speaker to TRUPA | 7 th Aug |
| 13. Ward Forum Tauriq to raise additional issues cited in the minutes of this meeting. Tauriq to update his report and circulate | Tauriq | Thurs 1st |
| 14. TRUPA: AGM 29 th widely advertised | | |
| 15. Membership numbers – Sheila has it in hand. 108 paid-up members confirmed. | | |

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| <p>16. Mediation – Leslie reported that 2 mediators were identified and proposed to all three parties; the mediators indicated that it would be best to involve only Lara, Janet, Tauriq. Janet raised a concern about her friend being a friend of one of the mediators, so she was invited to suggest someone which she did. OCA still engaging with the third mediator to see about process and costs.</p> | | |
| <p>17. Subgroup reports</p> | | |
| <p>17.2 LDG: Report tabled. No questions raised. a) Edwin requested to assemble complaints and complements directed at OCA b) Agreed to hold follow-up meeting on inclusive housing with NU speaker (and others?) but later in the year after AGM. LDG will organise. c) OCA to officially approach TRUPA and ObsID to jointly plan for locally-driven local SDP.</p> | <p>Edwin Leslie Leslie</p> | |
| <p>Other reports (Car Park; TRUPA covered above)</p> | | |
| <p>13.3 A&H Report submitted. No matters needing discussion.</p> | | |
| <p>14. Other 14.1 Hospital Raid – OCA to release statement after consulting Woodstock Civic 14.2 CAPP - Request for OCA to host a meeting from the PHA; some time in October or November. Leslie to get clarity from Andrea, Susanna (PHA) - Ward Councillor accountability workshop in August 14th 4pm, Bertha Centre; for information 14.3 Homeless in Obs: raised by Janet (who apologised). We will ask OBSID to clarify what is going on and get report which we can share. Need our Social Issues portfolio organised. Until then we have no capacity to deal with this. 14.4 We were approached by Bo-Kaap Civic for advice on their Constitution. Leslie indicated he is happy to share our documents.</p> | <p>Tauriq Leslie Tauriq Tauriq will give them feedback.</p> | |
| <p>CLOSURE</p> | | |
| <p>The meeting closed at 20:05. The next meeting is scheduled for Tuesday 27 August, 6.00pm.</p> | | |