



OBSERVATORY
Civic Association

OBSERVATORY CIVIC ASSOCIATION

Annual General Meeting

26th of November 2019 @ 18H00

VOTING PROCEDURES

1. Only members shall be allowed to vote at any properly constituted Annual, or Special General meeting.
2. Members either have to be present in person to vote or must provide the above proxy no later than 24 hours before the meeting, by emailing it to adminoca@obs.org.za
3. Once a duly completed proxy is submitted to the OCA no later than 24 hours before commencement of a meeting, the proxy must be verified as valid by the OCA Committee before voting begins.
4. The proxy must include the eligible member's FULL name and signature and also that of the eligible proxy member's details and signature.
5. The proxy member may make specific proposals or nominations and/or accept specific nominations or specific outcomes of elections on the absent member's behalf.
6. Every proposal submitted to a meeting shall be decided by a show of hand, which includes approved proxy forms, except where a majority of members call for a secret ballot. A secret ballot shall include proxies.
7. The Chairperson shall have a casting vote when the number of votes cast for and against are equal.