

## Observatory Civic Association - Resolution Tracker

Resolution Number	Resolution	Person Responsible	Implementation	Completion
271118-A	The Secretary should oversee preparations for 2019 AGM	Dale Forbes	27 November 2018	
271118-B	Key Documentation should be made available online as well as at the meeting in advance	Dale Forbes	27 November 2018	
271118-C	OCA to continue membership drive in the month preceding the AGM	Dale Forbes	27 November 2018	
271118-D	<b>HERITAGE WESTERN CAPE TRIBUNAL</b> - Edwin to make available video of the proceedings and key players	Edwin Angless	27 November 2018	
271118-E	<b>COMMUNICATIONS</b> - require content to complete newsletter which comes from subgroups and committees. Sheila to assist with design, email addresses and portfolio's	Edwin and Sheila	27 November 2018	
271118-F	Notice of meetings to be sent out monthly	Edwin & Trevor Hughes	27 November 2018	
271118-G	<b>EXCO</b> to ensure OCA's details are updated with CCT	Tauriq Jenkins	27 November 2018	
271118-H	<b>STATE OF CIVIC</b> - Open meeting to be held in January for all civics who are taking or threatening to take legal action against CoCT will be held. Text of the meeting requested from Tauriq.	Tauriq Jenkins	27 November 2018	

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271118-I	<b>Marketing, fundraising and events</b> to be added to the agenda in the future.	Tauriq Jenkins	27 November 2018	
290119-A	<b>Nick de Jager - LEGAL</b> Any additional expenditure over and above R 5 000,- will require Mancomm approval. In Future any legal expenditure will have to be approved by Mancomm in advance,	Not clear?	29 January 2019	
290119-B	<b>High Court Action (Hartleyvale/Malta Park) Andrew Massyn will approach senior counsel with the brief to assess OCA prospects of success.</b>	Not Clear?	29 January 2019	
290119-C	Sarah Jowitt-Driver will present a report to Mancomm on possible sources and mechanisms of funding to assist with the legal processes currently being contemplated.	Not Clear?	29 January 2019	
290119-D	<b>C3 complaint system to be made available on website. C3 Process to be advertised on our communications platform. Farzaneh to set up priority on WhatsApp group.</b>	Farzaneh	29 January 2019	

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290119-E	<b>Google Drive</b> Link to be sent to all Mancomm members by Tauriq. Secretary to be responsible once access has been resolved.	Tauriq & Dale	29 January 2019	
290119-F	<b>Hartleyvale/ Malta Park</b> - Mancomm agreed to appoint an attorney and senior counsel to provide legal representation and advise on the merits of the legal action, and the further conduct of the two cases,	Not Clear?	29 January 2019	
290119-G	Mancomm need to get Geoff Budlender's opinion on our prospects for success. Once we have that as well as a detailed estimate of potential costs, we will submit a report to a Special General Meeting, which will decide whether we proceed with legal action	Leslie	29 January 2019	
290119-H	There is a need for a Standard Operating Procedure which will prevent a repeat of our experience with legal fees that haven't been properly endorsed by Mancomm.	Joy, Leslie, De Vos & Tauriq	29 January 2019	
290119-I	Lara Young to be the liaison person between the Hatleyvale/Malta Park task team and Mancomm.	Lara	29 January 2019	
290119-J	It was reported that there have been a number of infringements on the Malta Park Field by the Cape Town City football club. Janet will write to the city informing them of the developments.	Janet & Tauriq	29 January 2019	
290119-K	Ward 57 submits an application to the Ward Councilor. Tauriq to submit a report indicating what the legal position, history and representation is.	Tauriq & Lara	29 January 2019	
290119-L	<b>NPO</b> - Joy & Olivia to seek to renew. Find out level of authority necessary to submit application	Joy & Olivia	29 January 2019	

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290119-M	<b>CIRCUS</b> - Paddy circulated a notice that the circus will be evicted by 22 February 2019. Need to consider what will happen to vacant land. Request city to make available their plans for the area.	Janet & Tauriq	29 January 2019	
290119-N	Need to develop a spatial development plan	Not clear?	29 January 2019	
290119-O	The <b>Constitutional committee</b> will be requested to present a final report in time for the April Mancomm meeting whereupon Mancomm will decide how to proceed.	Dale	29 January 2019	
290119-P	<b>Arts, Sports &amp; Culture</b> - Need to follow up with the city regarding the closure of the pool. Paddy responded that it is due to water restrictions.	Janet	29 January 2019	
290119-Q	Suggestion to employ someone to assist with IT matters. Needs a fully-thought through submission including implications.	Edwin	29 January 2019	
290119-R	OCA will have tables at Spar once a month on the last Friday/Saturday. Mancomm members will serve on a rotational basis. Tracy will be up first.	Tracy	29 January 2019	
290119-S	Chair to update committees' names with the city and to follow up regarding domain names with this from Andrew Fife. Each subcommittee will be assigned an email address.	Tauriq	29 January 2019	
290119-T	An affordable housing workshop will be held on February 9th. All local civics need to be notified asap so they can send it out via their own communications.	Janet	29 January 2019	

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260219-A	<b>High Court Action ( Hartleyvale/Malta Park)</b> Andrew Massyn and the Anson. Tauriq & De Vos to meet with de Jager to see if we can secure a further fee reduction	Tauriq & De Vos	26 February 2019	
260219-B	Tauriq indicated that there may be the possibility of funding for heritage related proposals. Closing date was 28 February. Tauriq & Edwin to submit a proposal.	Tauriq & Edwin	26 February 2019	
260219-C	Workshop to be organized to develop an approach to fundraising	Tauriq	26 February 2019	
260219-D	<b>OCA Rep on Ward Forum</b> - Lara & Tauriq to submit necessary documents of support ahead of the following meeting.	Lara & Tauriq	26 February 2019	
260219-E	<b>NPO</b> - Joy received signed documents. Certificate to be scanned and stored safely.	Janet	26 February 2019	
260219-F	<b>Swimming Pool</b> - Cllr Badroodien to be contacted by Janet. Edwin Suggested that the manager of the pool be contacted.	Edwin	26 February 2019	
260219-G	<b>Tauriq &amp; Edwin appointed as OCA reps.</b> Members asked to nominate residents to serve on committee. Edwin will recirculate expectations of commitments for serving on committee.	Edwin	26 February 2019	
260219-H	<b>SOP</b> - LDG prepared some notes in relation to expenditure. Appointed committee to consider this in addition to any other matter they feel should be covered by a SOP.	Joy, Leslie, De Vos & Tauriq	26 February 2019	

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260219-I	<b>OCA Rep on Ward Forum</b> - Lara to be reminded to submit legislative framework for the functioning of the Ward Forum	Lara	26 February 2019	
260219-J	<b>OCA Rep on Ward Forum</b> - Tauriq to submit a report of working to date.	Tauriq	26 February 2019	
260219-K	<b>Traffic</b> - A consulting urban planner has been approached on how to alleviate traffic. UCT students wish to undertake a study. Eden to liaise with them. A Traffic study request to be made to OBSID through Transport and LDG.	Eden & Leslie	26 February 2019	
260219-L	<b>Water Strategy, Planning Bylaw, Rates and Valuation</b> - A&H to consider on planning bylaws. If necessary, planning experts to be called in.	Tracy	26 February 2019	
260219-M	<b>Water Strategy, Planning Bylaw, Rates and Valuation</b> - Tauriq to request the water task team to make an input on the water strategy.	Tauriq	26 February 2019	
260219-N	<b>Water Strategy, Planning Bylaw, Rates and Valuation</b> - Rates evaluation - Janet to approach Jodi Allen Mayer to make an input.	Janet	26 February 2019	
260219-O	OCA to jointly host a public meeting with ONW on a response to the community police forum. Mancomm to consider Carolyn's request and respond my beans of an email exchange.	not clear?	26 February 2019	
260219-P	Mancomm meetings to remain on the last Tuesday of each month. Trial arrangement of meetings commencing at 5:30pm where residents can raise matters of concern prior to formal Mancomm meeting at 6:00pm	not clear?	26 February 2019	

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260319-A	It was decided to hold a public meeting, on Tuesday 9th April. Invitations will be extended to Paddy Chapple, Mark Basson and any relevant others.	not clear?	26 March 2019	
260319-B	<b>Hartleyvale/Malta Park</b> - The meeting resolved that the OCA pay the full amount after De Jager has made his final determination of costs.	Tauriq	26 March 2019	
260319-C	<b>Fund Raising</b> - A workshop will be held on 6th May 2019. Edwin requested documents related to heritage applications, which Tauriq will hand over.	Edwin & Tauriq	26 March 2019	
260319-D	<b>Infringements on the Malta Park Field by the Cape Town City Football Club</b> - Janet submitted the complaints to Cllr Vos who indicated that he would respond. Correspondence to be forwarded to Mancomm in future.	Janet	26 March 2019	
260319-E	<b>Standard Operating Procedure</b> - Edwin to obtain SOP from OBSID. Lara to join group.	Edwin	26 March 2019	
260319-F	<b>OCA Rep on Ward Forum</b> - Docs related to the legal establishment and requirements of the forum from Lara and those related to the history of its functioning from Tauriq not was not available. Reports to be submitted by 29th March.	Joy	26 March 2019	
260319-G	<b>Constitutional Committee</b> - The committee has met and have divided up the constitution for revision. A Draft will be available for April Mancomm.	Janet	26 March 2019	
260319-H	<b>Swimming Pool</b> - Janet met with Cllr Badroodeen who is looking into re-opening the pool. It was suggested that a meeting be held with the pool supervisor to see how the opening could be expedited.	Janet	26 March 2019	
260319-I	<b>Comm Committee &amp; IT Assistant</b> - Janet to meet with Andrew Fife to obtain domain name and to find out how much it would cost.	Janet	26 March 2019	

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260319-J	<b>Comm Committee &amp; IT Assistant</b> - Edwin to follow up with OBSID to see whether the appointment of an IT person could assist us with establishing the necessary communication protocols.	Edwin	26 March 2019	
260319-K	<b>SPAR Tables</b> - Joy obtained a quote for a banner @ R 5 290,- Three quotes are to be obtained before we decide to proceed. The text to appear on the banner - "Observatory Civic Association"	Joy	26 March 2019	
260319-L	<b>Observatory Community Centre</b> - Agreed that the meeting reinstate the earlier constitution with the previous representation.	Edwin	26 March 2019	
260319-M	<b>Observatory Community Centre</b> - Agreed to call a public meeting to reconstitute committee.	Edwin	26 March 2019	
260319-N	<b>Committee Reports:</b> LDG - Website needs to be updated	Not Clear?	26 March 2019	
260319-O	<b>Committee Reports:</b> Snapscan to be acquired. (R250,- & 2% on each transaction).		26 March 2019	
260319-P	<b>ASC</b> - Ron Martin to speak on Khoi on 24.04.19. Agreed to cover his transport costs	Eden & Leslie	26 March 2019	
260319-Q	<b>Business Forum</b> - Paul Walker has been appointed to take over from Olivia.	Not Clear	26 March 2019	



