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| Observatory Civic Association ManCom Meeting |
| **Meeting Date** | 27 November 2018 | **Time** | 18:00 – 20:00 |
| **Minutes By** | Dale Forbes | **Chairperson** | Tauriq Jenkins |
| **Present** | Tauriq Jenkins (Chairperson), Dale Forbes (Secretary), Joy Robinson (Treasurer), Tracy Hyde, Stephan Frantisek, Janet Cronje, Marc Turok, Olivia Andrews, Leslie London, Edwin Angless, Sheila Barsel |
| **Apologies**  | DeVos Rabie, Eden Musampa |
| **Additional residents** | Stephen van der Spuy, Charmaine Smith |
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| Topic | Responsible | Timeframe |
| **Welcome and Introduction of ManComm**Newly elected and re-elected members welcomed by the chairperson. |  |  |
| **Acceptance of the Minutes:**No minutes from the previous Mancomm were available. The former secretary to be asked to make them available.  | Dale Forbes |  |
| 1. Assessment of AGM
* Lack of preparation. Appeared to be shambolic. Time-keeping was poor and general control of the meeting was not clear.
* The secretary should oversee preparations for next year’s AGM.
* The duration of future AGMs should not be longer than 90 minutes.
* Key documentation should be made available at the meeting as well as providing it online in advance
* We should continue with the membership drive in month preceding the AGM.
* Tauriq indicated that he would no longer serve on the Constitutional Committee. The secretary is to liaise with the convenor of the committee to request an updated report to serve at January’s Mancomm and to remind the committee that we would like to bring this matter to a head as soon as possible.
1. Hartleyvale/Malta Park

 After due consideration of the risks attached to launching a High Court challenge to the City’s rejection of our complaint, it was decided that we will not be proceeding with legal action at this time. We will continue to seek support of community’s similarly affected by the City’s promotion of development without taking into account the concerns of residents.  | SecretarySecretary | Three months prior to following AGMWithin two weeks |
| 1. Business Forum

Safety concern around abduction of owner of 1890 House. It does not appear that the problem is more generalized.1. Arts, Culture and Sports

ASC will be incorporated into the LDG group where culture is also an area that occupies the group. 1. Architecture and Heritage

Normal business taking place. 1. Social Issues

Trump Towers – Owner in consultation with Springboks bars to take occupation. Then decided not to pursue possible occupation.River Club music festival: Application for a temporary liquor license for a major music event lasting for 2 days over the New Year period. Suggestion that residents most affected be consulted. A plea to take due cognizance of the heritage aspects of the area to be made. 1. LDG

UDZ – map received. System in place until 2020. Being revised by national govt. Hasn’t achieved the desired result of providing affordable housing. The Anson: Seeking advice of Ashraf Mohammed. Tracy was approached by developers to consider departures.1. Heritage Western Cape Tribunal

Number of submissions including OCA, ANC, First Nations and Heritage Western Cape. Site visit on 5 December 2018. Report expected within 3 months. Edwin to make available a video of the proceedings and key players early within 2019. 1. TRUPA

Meetings not happening in the recent period. AGM to occur shortly. River Club rezoning is based on 1993 Development Plan. Call that there be a pro-active call to modify this plan. (LDG & A&H) to jointly consider how this can be done. 1. Communications

Edwin with Murray to acquaint himself with the requirements of the portfolio. Needs content to complete newsletter, which comes from sub-groups and committees. Sheila to assist with designing newsletter together with email addresses and portfolios. Request for assistance with upgrade to website. Trevor Hughes offered to help. Notice of meeting to be sent out monthly. Newsletter could appear quarterly or if there is a burning issue that needs communication. Exco to ensure OCA’s details updated with CCT. 1. Financial Report

A simplified version of the annual financial report to be made for newsletter.1. State of the Civic

An open meeting will be held in January where all civics who are taking or threatening to take legal action against the CoCT will be held. Possible collaboration will be considered. Text of the meeting requested from Tauriq. 1. Other business
* Marketing, fundraising and events to be added to the agenda in future.
* OCA rep on the Ward Forum to be discussed at following meeting.

Short meeting on 11/12 @ 6 pm to discuss legal issues.  | Stephan FrantisekShort meeting in December to consider way forwardLDG/A&HEdwin and SheilaEdwin and Trevor HughesTauriq JenkinsJoy RobertsonTauriq JenkinsTauriq Jenkins |  |
| CLOSURE |
| The OCA and guests were thanked for their work and the meeting closed at 20:00. |